**Sample Compensation Amendment**

ADDENDUM TO EMPLOYMENT CONTRACT for [INSERT EMPLOYEE NAME], employed as [INSERT CREDENTIALS (ABBREVIATION)] at [INSERT CLINIC NAME, LLC.].

This is an addendum to your employment contract originally dated [INSERT INITIAL CONTRACT DATE] and an update to your previous addendums, dated [INSERT ANY OTHER PREVIOUS ADDENDUM DATES]. The revision in your compensation affects details of your original employment contract. The following changes are being made:

[INSERT CLAUSE NUMBER]. COMPENSATION: Employee shall be compensated on an hourly basis at the rate of [INSERT NEW HOURLY PAY RATE] per hour. Should Employee’s hours exceed forty (40) hours in one week, Employee shall receive overtime compensation at the rate of time and a half for any hours worked in excess of forty (40). All wages shall be paid every two weeks, in accordance with [INSERT CLINIC NAME]'s usual payroll procedures and subject to applicable federal, state, and local with withholdings.

Upon termination of this Agreement, payments under this paragraph shall cease; provided,

however, that Employee shall be entitled to payments for periods or partial periods that occurred

prior to the date of termination and for which Employee has not yet been paid.

This change is effective [INSERT DATE OF AMENDMENT].

All other terms and conditions of the employment contract remain unchanged. Please indicate

your willingness to accept these changes by signing below and returning this addendum to [INSERT OWNER'S NAME] at [INSERT CLINIC'S NAME AND ADDRESS] by [INSERT LATEST DATE OF SIGNATURE].

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[INSERT OWNER'S NAME AND CREDENTIALS] Date

I accept this change to my employment contract:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[INSERT EMPLOYEE'S NAME AND CREDENTIALS] Date

I decline these changes:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[INSERT EMPLOYEE'S NAME AND CREDENTIALS] Date